[DATE]

Dear [NAME OF OFFICIAL],

The luxury tower that a real estate developer has announced for West 158th Street will be a detriment to our community. As a resident of the neighborhood, I urge you to assist us in halting this development.

Constructing a building this size on West 158th Street will:

* Block light and reduce air circulation to many apartments in adjacent buildings
* Jeopardize the stability of surrounding buildings, and create several years   
  of noise and dust
* Increase demands on public transportation and on-street parking
* Exacerbate congestion on West 158th Street, which is a heavily traveled exit   
  to the Henry Hudson Parkway
* Further disrupt traffic at the intersection of Riverside Drive and 158th Street—  
  a common route for emergency vehicles and ambulances headed to   
  New York Presbyterian Hospital
* Strain water, sewer, gas, and telecom infrastructure in the neighborhood
* Increase rents for retail spaces and apartments—as has happened across Brooklyn, Harlem, and the South Bronx—and lead to the displacement   
  of longtime residents and businesses.

Can we count on your office to help us stop the developer from implementing his plan?

Sincerely,

[ YOUR NAME, ADDRESS AND CONTACT INFORMATION]